

AI LinkedIn Post Review Checklist

10 checks before you approve an AI-assisted post

Review the final text, media and destination together. Tick each check only when it passes.

☐ **Is the central point actually the author's?**

Find the observation, decision or informed position in the author's notes. If it came only from the model, ask for a real source or remove it.

☐ **Is private context protected?**

Remove client identifiers, internal figures, private conversations and details that could reveal a confidential situation.

☐ **Who is this for?**

Name the intended reader and the question the post answers. Cut background that does not help that reader.

☐ **Would the author say it this way?**

Read the opening and recommendation aloud. Replace stock transitions, exaggerated certainty and language the author routinely edits out.

☐ **Can each material claim be supported?**

Check results, comparisons, named examples and assertions about what other teams do against the supplied evidence.

☐ **Does the conclusion match the evidence?**

Check that a narrow example has not become a universal rule and that the practical takeaway follows from the source material.

☐ **Are numbers and quotations exact?**

Trace every percentage, time saving and quote to its original source. Do not turn an estimate into a measured result.

☐ **Is the full post accessible and accurate?**

Inspect the image or document, its description where supported, preview, destination and scheduled timing alongside the copy.

☐ **Are links and sources still valid?**

Open cited pages, check that they support the stated point and distinguish external research from the author's experience.

☐ **Is this the version to approve?**

Review the exact final text and media after edits, then record an explicit decision. A changed draft needs a fresh approval.

Final decision

☐ Approve

☐ Revise

☐ Pause

Printable guide resource. Make the actual approval decision in your Atlas Verve workspace.

<https://atlasverve.com/review-ai-generated-linkedin-posts>